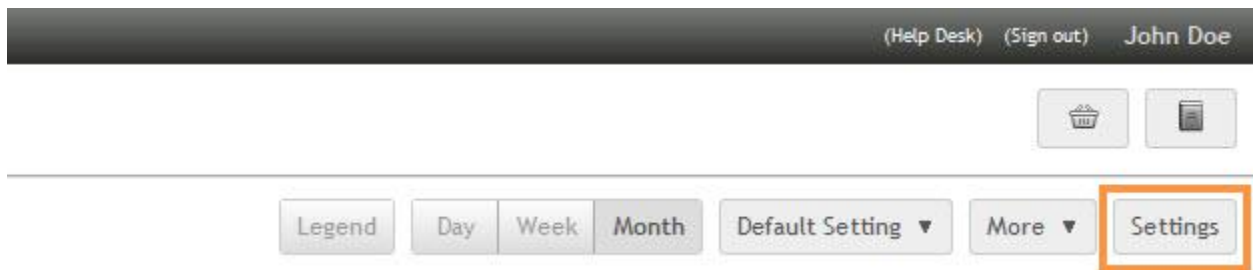# Displaying Weekly View with Quarters

Updated: December 5, 2014

EventBooking allows users to set the week view to display with each day broken into quarters. To do so:
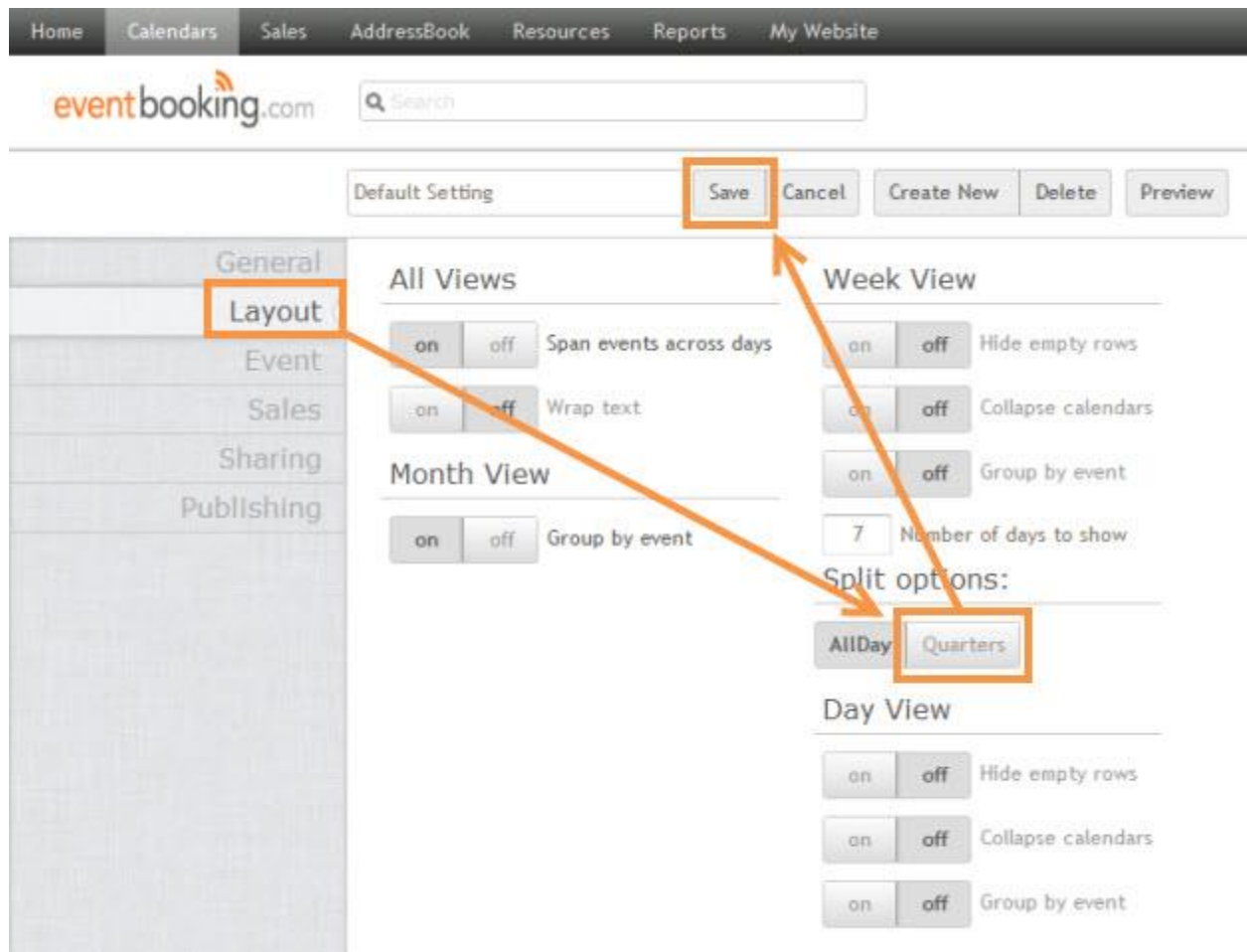
1. Navigate to the new calendar view by hovering over **Calendars** and clicking **Calendars (new!)**.
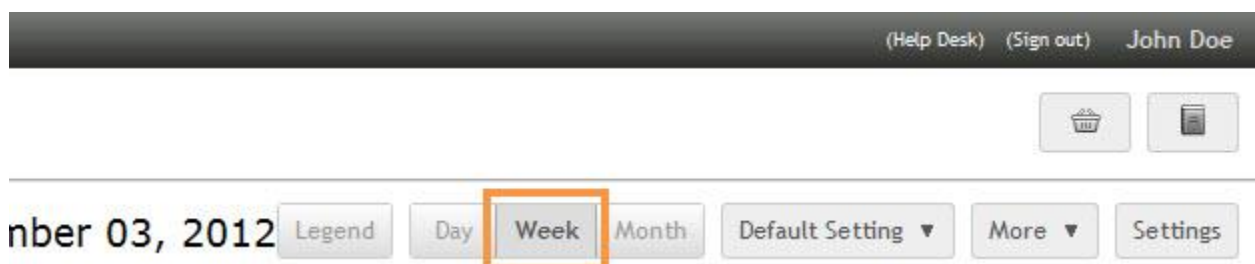

2. Click the **Settings** button in the upper-right corner of the screen.

3. Click **Layout** to see the **Week View** options.

4. Under **Split options**, click the **Quarters** button.

5. Once this option is selected, click **Save**.

6. If the week view is not already enabled, click the **Week** button.

7. Each day of your week view is now displaying in quarters.