

# Browser Tips & Tricks

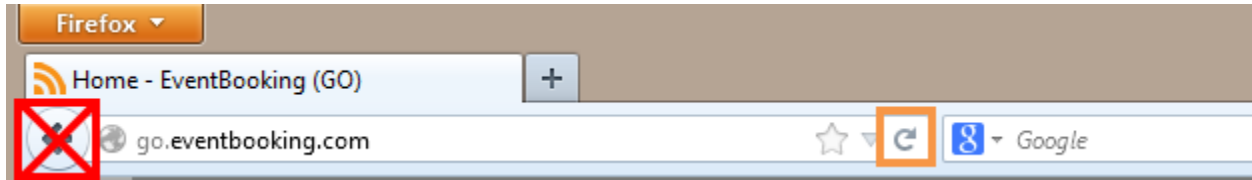
Updated: November 24, 2014

This document will outline some basic cross-browser tips and tricks for using EventBooking.

Returning to and Refreshing Pages .....	2
Making Your Calendar Full Screen.....	2
Adjusting Page Zoom.....	3

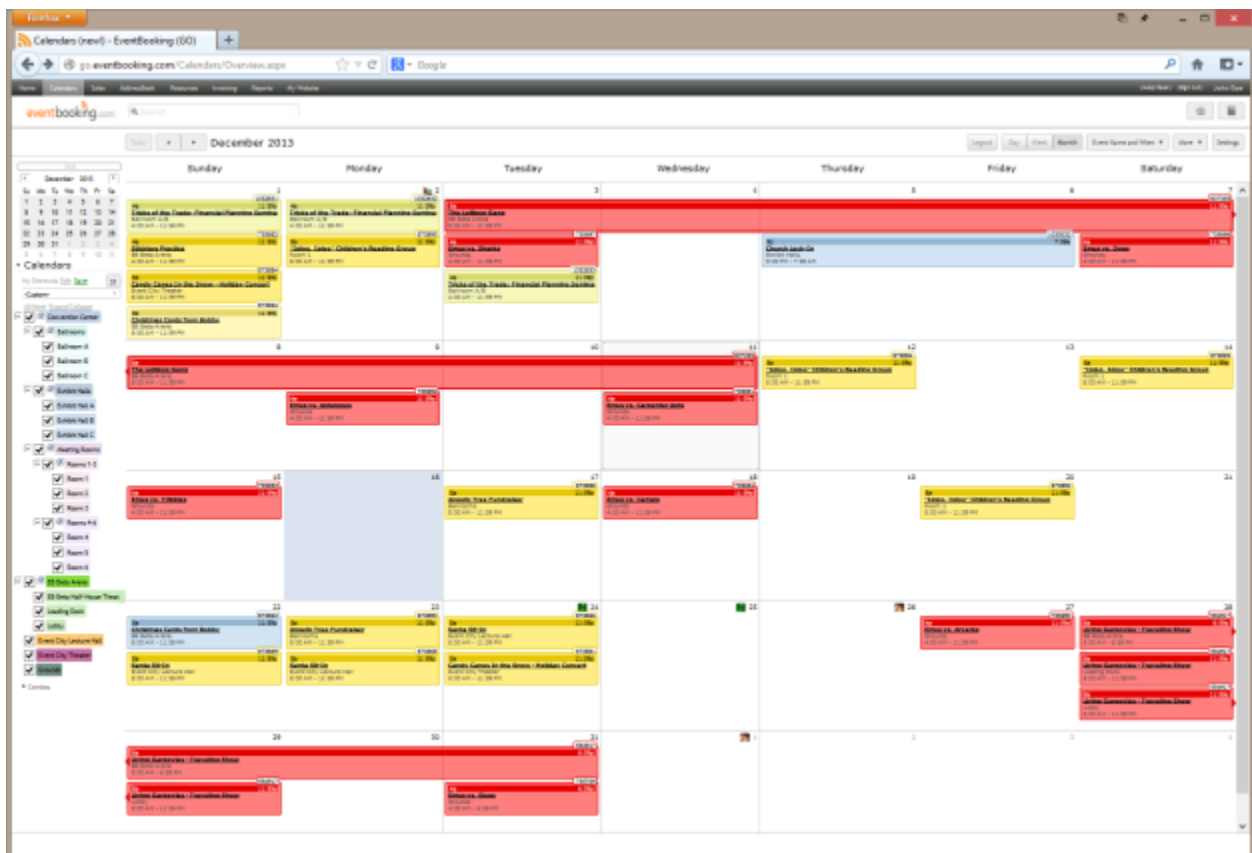
## Returning to and Refreshing Pages

- **DO:** Use the refresh button on your browser to retrieve the most up-to-date, real-time information from EventBooking.
- **DON'T:** Use the back button to navigate to a previously visited page. This will erase any unsaved information and display earlier data that is not current. To revisit an earlier page, please navigate to it using the navigation menus.



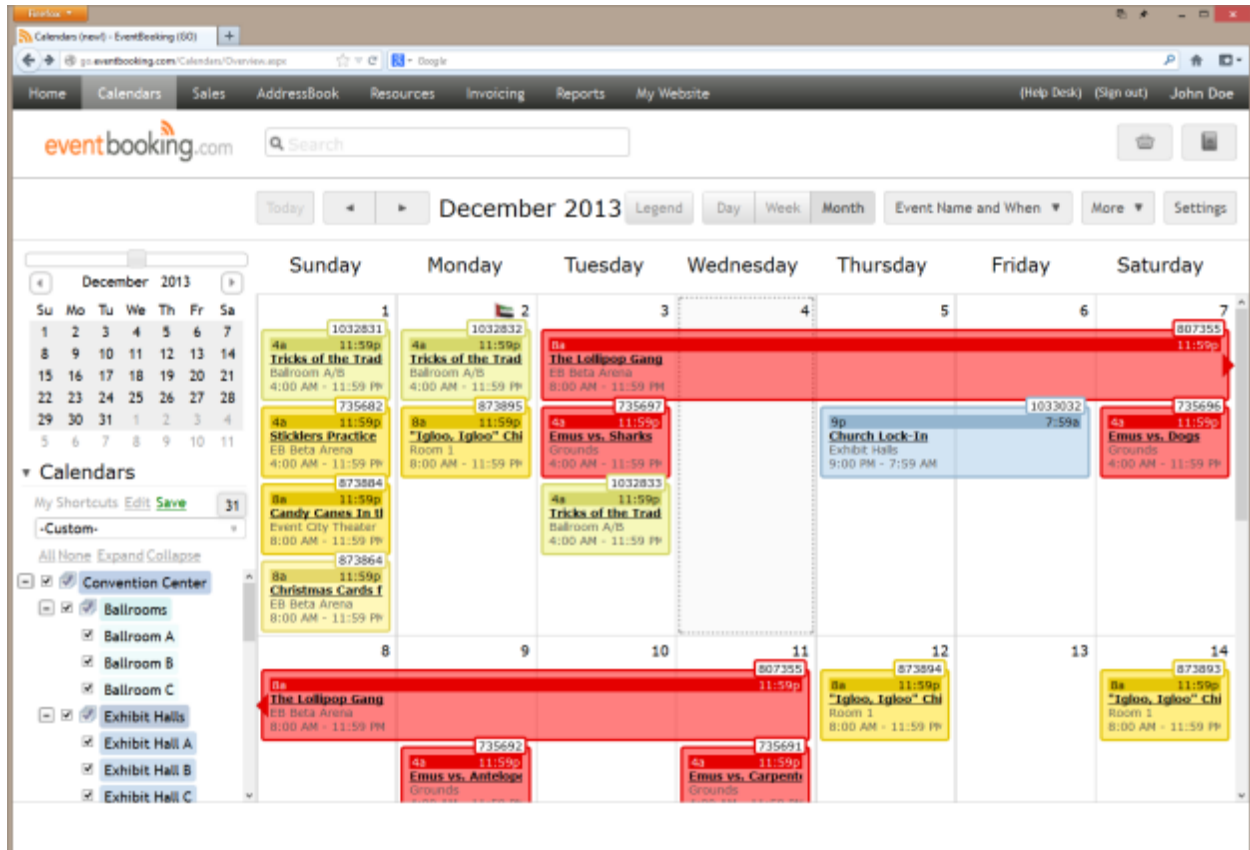
## Making Your Calendar Full Screen

Pressing **F11** in Windows or **Command + Shift + F** on a Mac will toggle your calendar's full screen mode.

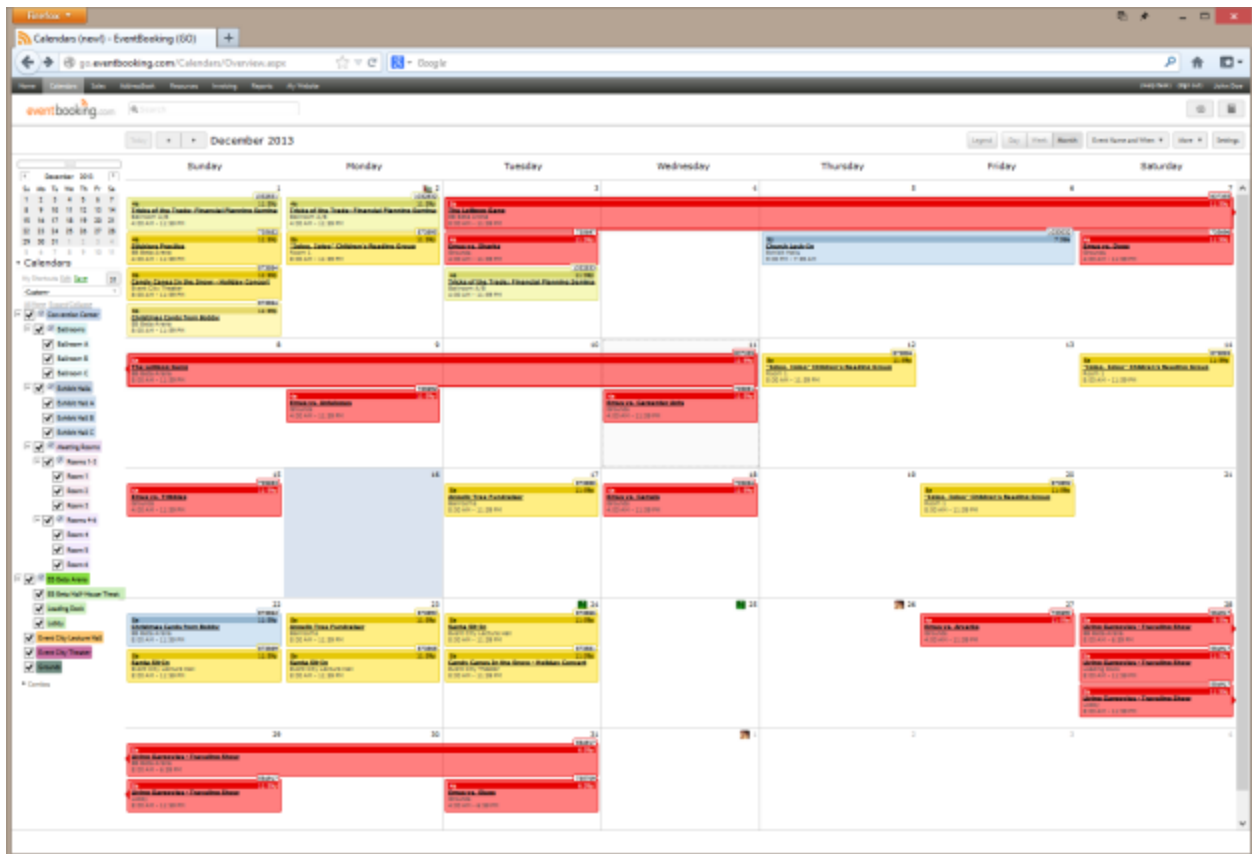


## Adjusting Page Zoom

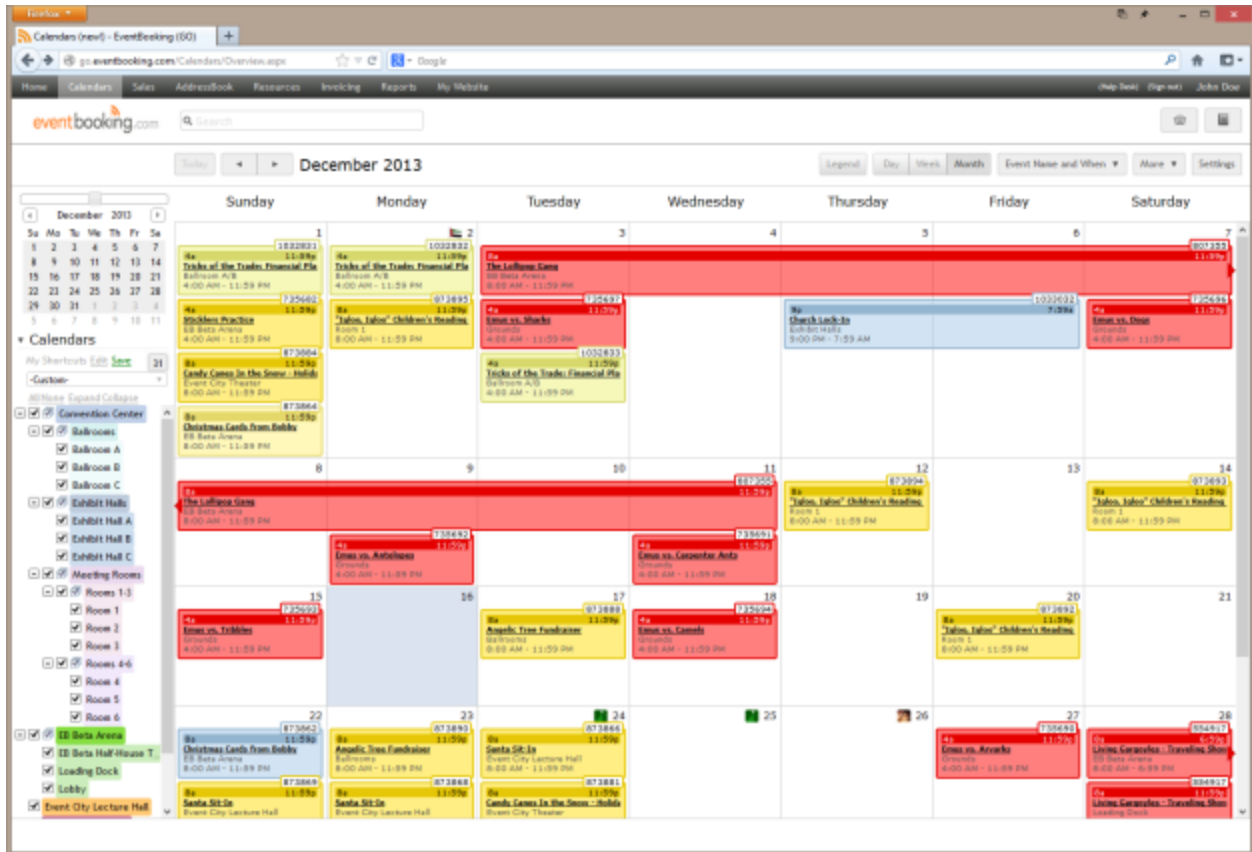
- *To Zoom In:* Press **Ctrl** and **+** in Windows or **Command** and **+** on a Mac. You can also hold **Ctrl/Command** and scroll up on a mouse wheel to zoom in.
- *To Zoom Out:* Press **Ctrl** and **-** in Windows or **Command** and **-** on a Mac. You can also hold **Ctrl/Command** and scroll down on a mouse wheel to zoom out.
- *To Return to the Default Zoom Level:* Press **Ctrl + 0** in Windows or **Command + 0** on a Mac.



Press **Ctrl** and **+** in Windows or **Command** and **+** on a Mac to zoom in.



Press **Ctrl** and **-** in Windows or **Command** and **-** on a Mac to zoom out.



Press **Ctrl + 0** in Windows or **Command + 0** on a Mac to return the browser to the default zoom level.